

**The Kansas City Neighborhood Academy  
Kansas City, Missouri**

**Math Center Lead Teacher (Pre-K to 3<sup>rd</sup> focus)  
Job description and details**

**School description:**

The Kansas City Neighborhood Academy (KCNA) is a neighborhood school for neighborhood children whose sole purpose is to break the cycle of poverty with a proven academic model focused on literacy and STEAM (STEM + Arts). The school is part of a holistic neighborhood revitalization approach where a strong lead organization coordinates to provide the community with mixed-income housing, a cradle-to-college education, and additional "wrap around" services based on community needs. KCNA opened in the 2016-2017 school year. The school will serve grades PreK-3 for the 2017-2018 school year and will expand to PreK-6. Over time, the school and its partner organizations anticipate extending the education downward to provide a Birth to 6<sup>th</sup> grade continuum of education.

**Our commitment to diverse teams:**

The Kansas City Neighborhood Academy is an equal opportunity employer. Given our context both as a school and as a part of a holistic neighborhood revitalization effort, we are committed to building a diverse staff. We value the richness that diversity brings to our neighborhood and school and welcome all applicants that meet our criteria. We do not discriminate on the basis of race, gender, age, religion, or sexual orientation.

**Position summary:**

To achieve the school's vision of closing the achievement and opportunity gaps, high-quality tiered instruction will be provided to all students. The Math Center will provide tier 3 interventions to those students who struggle with Tier 1 and 2 instruction. Students attend the Math Center in place of their specials in order to ensure that grade-level instruction is not missed, but that additional academic support is received.

The responsibilities of the Math Center Lead Teacher include collecting and analyzing data, scheduling students for interventions, and providing interventions to groups of students. The Math Center Lead will also plan and coordinate with classroom teachers to be sure all Tier 3 students are effectively supported. In addition, this person will act as a parent liaison by providing support to families of students in the lab to ensure that learning continues beyond the school day by meeting regularly with parents to share data and strategies.

This position reports to the school's Principal and the Math Coordinator.

**Responsibilities:**

- 1. Implement effective small-group interventions:**
  - a. Administering relevant screeners and continually monitoring the progress of students attending the Lab.

- b. Setting goals for students based on relevant data and meeting with the assistants and Math Coordinator to review data on an on-going basis.
  - c. Planning, executing, and monitoring small-group interventions as part of a Multi-Tiered System of Support / Response to Intervention structure.
  - d. Leveraging robust research-based curricula, resources, and strategies to enhance instruction.
  - e. Fostering classroom culture that reinforces students' intrinsic drive for learning and personal growth.
  - f. Partnering with classroom teachers to support Tier 3 students.
  - g. When needed, pushing in to classrooms to co-teach math lessons.
  - h. When needed, participating in the intervention block.
- 2. Personal professional growth:**
- a. Self-reflecting on teaching practices and seeking appropriate help and support from the leadership team.
  - b. Collaborating through professional learning communities on topics of mutual interest, such as vertical alignment of the curriculum, math strategies, etc.
- 3. Supporting the team's execution and professional growth:**
- a. When appropriate to the teacher's interests and strengths, leading joint planning or collaborative learning communities.
  - b. Supporting assistant teachers, paraprofessionals, practicum students, and any other team members in their professional growth especially with regards to supporting all members of the team to deliver high-quality math instruction to all students.
  - c. Mentoring new or established teachers as needed.
- 4. Empowering family stakeholders:**
- a. Proactively communicate with family stakeholders.
  - b. Empowering family stakeholders to support students with their reading skills beyond the school day and school year.

**Qualifications:**

1. BA, BS degree in math-related subject matter and/or elementary education.
2. A deep understanding of the PreK through 5<sup>th</sup> grade Common Core State Standards in math.
3. Appropriate Missouri State Certification by the beginning of the school year – Teachers certified in other states are welcome to transfer their certification and will be supported through that process.
4. Additional degree or endorsement in math strongly preferred.
5. Experience with Singapore Math and/or the Concrete-Representational-Abstract Sequence of Instruction is strongly preferred.
6. At least five years teaching experience in PreK-7<sup>th</sup> grade education
7. At least two years of experience working in a team environment.
8. A demonstrated ability to differentiate instruction using student data.
9. A demonstrated ability to work independently while keeping the broader team picture in perspective and communicating with the team when necessary.
10. Successful demonstration of teaching techniques and classroom management skills as seen during a classroom observation by a Principal and/or another member of the leadership team.

11. Demonstrated success as a self-starter who can thrive in ambiguity.
12. Demonstrated ability to be flexible, proactive, nimble, and resourceful in a complex and fast-paced start-up environment.
13. A demonstrated belief that all children can achieve at the highest levels.
14. A demonstrated passion for working or serving in underserved communities a plus.
15. Demonstrated knowledge and ability to work effectively with individuals and groups from a variety of cultures and backgrounds.
16. Willingness to work an extended day with teacher hours from approximately 7:30 AM to 4:30 PM and student hours from approximately 8:00 AM to 4:00 PM.
17. Have current authorization to work in the United States.

**Application process:**

- Phase 1: The KCNA team will thoroughly review cover letters and resumes of all applicants
- Phase 2: Select applicants invited to initial interview with Dr. Robin Henderson, KCNA Principal
- Phase 3: Final interview with Principal and Selection Committee

To apply, please submit your cover letter and resume to: [work@kcneighborhoodacademy.org](mailto:work@kcneighborhoodacademy.org)